

# ADVERTISEMENT ORDER

Please complete this form and return it to us on fax number 020 7538 4911.  
Mail a hard copy to:  
David Todd Associates, 32/33 Skylines, Limeharbour, Docklands, London E14 9TS.

**Failure to complete all fields may cause delays which result in booking deadlines being missed.**

NAME:

COMPANY NAME AND ADDRESS:

TELEPHONE:

FAX:

EMAIL:

## BOOKING DETAILS

CLIENT:

PUBLICATION:

ADVERTISEMENT SPACE SIZE:

B & W or COLOUR:

INSERTION DATES:

POSITION:

GROSS COST:

15% AGENCY COMMISSION:

VAT/TAX:

NET AMOUNT PAYABLE:

AGENCY ORDER NO.:

INVOICE ADDRESS: (IF DIFFERENT FROM ABOVE)

AUTHORISED SIGNATURE ON BEHALF OF AGENCY:

PLEASE PRINT NAME:

DATE: